

Harvard and Radcliffe Reunion Program Accommodation Request Form

June 2013



Guests with disabilities needing accommodations should contact the College Alumni Program well in advance of coming to campus. College Alumni Programs, in collaboration with the University Disability Services, will make every effort to effectively accommodate the needs of alumni. In order to ensure timely accommodations, advanced planning is necessary. Please return this form by September 1, 2013 to 40thReunion_HAA@Harvard.edu or Cary Gemmer, College Alumni Programs, 124 Mt. Auburn Street, 6th Floor, Cambridge, MA 02138. Call 617-496-7001 with any questions.

Disability Accommodation Request Form

Date: _____ Class Year: _____

Name: _____ Email: _____

Phone: _____

1. Name and relationship of guest needing accommodation (if other than self):
2. Dates you are attending Reunion:
3. Briefly describe your functional limitations:
4. Do you have a state-issued disability parking permit? (Yes/No) ____ If so, what is the number and expiration date?
5. Do you use a wheelchair or scooter? (Yes/No) ____
Are you able to walk? (Yes/No) ____ and if so, what is the maximum walking distance (in feet)? _____
Are you able to navigate steps? (Yes/No) _____ if so, what is the maximum number of steps you are able to climb? _____
6. Identify specific events you are planning to attend and will need accommodation.
7. Do you have difficulty navigating stairs? (Yes/No) ____ If so, what is your maximum capacity of stairs (list number of steps)? _____
8. Please include any needs you have that have not been addressed in the above set of questions:

Signature Date