

PROCTORED EXAMINATIONS

If you would like your son or daughter to take proctored examinations at Harvard so that they will not have to miss your Reunion, please return this form to the Reunion Office with the following information:

1. NAME OF YOUR CHILD

2. SCHOOL NAME AND ADDRESS

3. PERSON TO BE CONTACTED AT SCHOOL (PLEASE INCLUDE TITLE, PHONE AND EMAIL)

4. NAME(S) OF THE EXAMINATION TO BE TAKEN

5. YOUR NAME, ADDRESS AND DAY PHONE

The director of the Harvard Summer School will send a letter requesting the examination(s) and specific directions for administering it.

Upon your arrival in Cambridge, please report to the Information Desk in Phillips Brooks House to sign your child(ren) up for an examination. Exams will be scheduled to take place on Saturday morning. Once an exam has been taken, it will be sent to your child's school.

Please address all inquiries and send forms to:

Attn: Gretchen Picken
124 Mt. Auburn St., 6th Floor
Cambridge, MA 02138
(617) 495-5301